**Summary of Activities**

**PCTC Junior Career Coach 2015-16**

**Anita Ream**

Classroom Presentation #1 - December and January

* 20 minutes
* ACT info; distributed ACT practice tests; portfolio info; timelines
* 26 labs visited at PCTC
* 5 labs visited off campus (Kehoe, SHS, and Performing Arts)
* 565 students

Classroom Presentation #2 – January, February, and March

* 45 minutes
* computer lab work
* ACT reminders; timelines; Ohio Means Jobs; College Navigator; college entrance and career test prep on OMJ
* 26 labs at PCTC
* 1 lab off-campus (Performing Arts)
* 499 students

Classroom Presentation #3 – March and April

* 10 minutes
* spring and summer reminders for all juniors
* summer activities for college bound students before senior year
* ACT preparation activities
* materials delivered to off-campus programs (80 students)
* 26 labs at PCTC
* 485 students

Individual Conferences with Students

* met with 10 students at the request of teachers or students themselves
* ACT registration and waivers, college/school research, career research, college application process (this was a senior who needed help on a day Skip Malaska was not here), basic encouragement